



Suffolk County Department of Parks, Recreation & Conservation
P.O. Box 144, West Sayville, NY 11796
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www.suffolkcountyny.gov/parks



GROUP CAMPING CLUB PERMIT INSTRUCTIONS & INFORMATION

Group Camping Applications are required for groups that would like to use our Group Camping campground areas and meet the below qualifications. Group camping offers organized adult group camping clubs the ability to camp close together in one large area. Applications must be received a minimum of 14 days prior to the requested date.

1. **GROUP CAMPING QUALIFICATIONS** – A minimum of seven (7) family units are required throughout the year, except on holiday weeks. On holiday weeks, a minimum of ten (10) family units are required. Minimum number of units must be met for each day of your reservation, in order to be eligible to receive the deposit return. This means, you must have the minimum number of families present and paid for, for each night of your reservation.

2. **GROUP CAMPING CAMPGROUNDS** – (Blydenburgh County Park, Cathedral Pines County Park, Cedar Point County Park, Indian Island County Park, Sears Bellows County Park, and Southaven County Park) The Camping In-Season is from April 1st – November 11th; The Camping Off Season is from November 12th – March 31st.

Please note the Cathedral Pines Campground is temporarily closed for construction through May 2024. We will not be taking requests for Cathedral Pines group camping until the opening date has been announced. The Parks department will then make an announcement on our website and social media letting the public know when they can submit Group Camping applications for the campground.

3. **GROUP CAMPING LOTTERY**- Suffolk County based adult group camping clubs may submit one Group Camping Lottery Application in the beginning of each year beginning January 1st for the opportunity to secure a preferred date/location for their group. Applications will be drawn at random, and reservation will be made based on first or second choice selections. Should your group's first and second choices not be available, Park staff will contact you for an alternative choice. Groups must respond with their third choice within 24 hours, otherwise they will be skipped. Additional Group Camping applications will be accepted starting March 1.

5. **PERIOD OF STAY**- Individuals are not permitted to stay more than 7 nights in a campground (a maximum of 14-night stays are allowed at Cedar Point, Blydenburgh, and Sears Bellows, only), even if they are camping with a different group. These rules apply to individuals, as well as households, members of the same family living at the same address, and the same trailer/RV/camping unit. Early check-ins are not permitted; your reservation is for the dates stated on the application, no exceptions.

6. **RESIDENCY REQUIREMENTS** – Non-Suffolk County Resident based Clubs must wait to submit applications until the lottery is over. Submissions may be submitted starting March 1st.

7. **GROUP CAMPING ROSTER** – A Group Roster is required to be completed and submitted to the parks department at the time of application submission; necessary roster adjustments can be made directly at the park during your camping trip. The Roster is to be submitted by the Group Club Leader/Wagon Master and should list all of the families that are expected to arrive during the camping trip. This is in order to properly track payment and ensure that all campers are charged according to their Green Key Card status, or lack thereof.

8. **CAMPFIRE REGULATIONS** – All fires must be contained within designated fire rings or as directed by park staff. Fires must be attended to at all times and be thoroughly extinguished before site departure. Use only firewood found in piles at site or on the ground. Do not bring any scrap lumber for burning. Do not dispose of firewood and/or ashes into

the woods from designated fire ring. Do not cut, remove, or damage any standing trees, shrubs, or other vegetation for burning.

9. **PROHIBITED ALCOHOL USAGE** – The use of Alcohol by anyone under the age of 21 is strictly prohibited in all park locations. Alcohol use by persons over the age of 21 is only permitted in the designated Picnic Areas with proof of an approved Group Event Permit and a signed and notarized Hold Harmless Agreement. No alcohol of any kind should be seen in any of the Group Camping Areas; Suffolk County Park Rangers will remove groups who do not follow these strictly enforced rules.

10. **PAYMENT**– Payment can be submitted in person, using a credit card (Visa, MasterCard or Discover), certified funds or cash payments. Online payments via credit card can be made using the reservation system portal. To pay online, payment instructions will be provided via email once your reservation is confirmed. Personal Checks will not be accepted.

11. **CANCELLATIONS**- Each date/park choice is treated as a reservation and you will be charged the \$150 Group Camping reservation & deposit fee, if your dates are available. There are no refunds for cancellations and/or modifications of a reservation and if you choose to cancel/modify your reservation, your group will be charged the \$70 non-refundable reservation fee. Reservations or events will not be refunded due to inclement weather unless closures were made by the Parks Department directly.

12. **ADDITIONAL INFORMATION** – Group Camping Club Leaders/Wagon Masters must be the only person filing for and/or inquiring about their requested event/application. Other Club Members participating in Group Camping events must contact the Group Club Leader/Wagon Master for more information, not Suffolk County Parks. Group Event Permit Application or Cathedral Pines Activity Building Application would be required to be submitted alongside the Group Camping Club Permit Application if you are requesting additional use of Activity Building, Picnic Areas, Pavilions, etc.

Multiple sites are available within designated group areas; see site capacity before applying to ensure your group will fit in the requested area(s).

2024 Holiday Weeks:

- Memorial Day – May 23, 2024 – June 3, 2024
- Juneteenth – June 13, 2024 – June 24, 2024
- Independence Day – June 27, 2024 – July 8, 2024
- Labor Day – August 29, 2024 – September 9, 2024

Incomplete applications will not be processed. Application submissions will only be taken using our online form. Applications must be submitted at least 2 weeks prior to event date. An Email Confirmation will be sent within 5-7 business days of receipt and payment must be submitted within 5 business days of the reservation being made.

BASE FEES* FOR GROUP CAMPING

Fee Type	Fee Amount
Non-Refundable Group Camping Club Reservation Fee	\$70.00
Group Camping Club Deposit (only refundable if Family minimum requirement is met)	\$80.00

*Fees are subject to change.

NIGHTLY CAMPING FEES* PER SITE

GREEN KEY CARD STATUS	IN SEASON FEE	OFF SEASON FEE
Resident Green Key	\$14.00	\$7.00
Discounted Resident Green Key	\$7.00	\$4.00
Non-Resident/No Green Key Suffolk Based Groups (50% or more of campers are Suffolk County Residents)	\$14.00	\$7.00
Non-Resident/No Green Key Non-Suffolk Based Groups (less than 50% of campers are Suffolk County Residents)	\$29.00	\$15.00

*Fees are subject to change.

PARK REGULATIONS PER LOCATION – Read, Understand, and Follow the below Rules/Policies regarding Group Camping trips. Note: these are not inclusive of all Suffolk County Rules and Regulations. Visit our website for further information on all Rules and Regulations expected of Park Patrons. A unit is equivalent to a camping spot, example: 7 units= 7 camping spots

1. Blydenburgh County Park

- Maximum one (1) vehicle permitted at each campsite.
- Trailers, campers, and tents are all welcome. Each site is allowed either two (2) tents maximum, or one (1) trailer/camper and one (1) tent. Only one trailer allowed per individual Unit.
- Absolutely NO SWIMMING permitted anywhere in Blydenburgh County Park.
- Group Area 1 is located within the General Family Camping Sites. Designated Group Area 1 Sites: 17, 18, 19, 20, 21, 22, 23, 24, 25, 27, 29, 31, 33, 34, and 35.

Site Number	Site Capacity	Water	Electric
1	15 Units	Yes	No

2. TEMPORARILY CLOSED- Cathedral Pines County Park

- Maximum two (2) vehicles permitted at each campsite.
- Trailers, campers, and tents are all welcome. Each site is allowed either two (2) tents maximum, or one (1) trailer/camper and one (1) tent. Only one trailer allowed per individual Unit.
- Group Areas 1, 2, 3 and 4 are located within the General Family Camping Sites on the B Field. Group Area 1 is on the opposite side of the field, with Areas 2, 3, and 4 all near each other. Designated Group Area 1 Sites: 18 – 22 & 23 – 27. Designated Group Area 2 Sites: 38 – 42 & 65 – 70. Designated Group Area 3 Sites: 43 – 47 & 60 – 64. Designated Group Area 4 Sites: 48 – 53 & 54 – 59.

Site Number	Site Capacity	Water	Electric
1	10 Units	Yes	No

2	11 Units	Yes	No
3	10 Units	Yes	No
4	12 Units	Yes	No

3. Cedar Point County Park

- Maximum one (1) vehicle permitted at each campsite.
- Trailers, campers, and tents are all welcome. Each site is allowed either two (2) tents maximum, or one (1) trailer/camper and one (1) tent. Only one trailer allowed per individual Unit.
- Absolutely NO SWIMMING permitted anywhere in Cedar Point County Park.
- Group Areas A, B, C, and D are located off the main road in the park, near the designated Glamping Areas. Enter the park on Cedar Point Road, continue straight past the Check-in booth until you reach the fork in the road at General Family Camping Area. Turn left into the Group Camping Area; on one side of the road will be Group Area A, B, and D, with Group Area C on the opposite side.

Site Number	Site Capacity	Water	Electric
A	20 Units	Yes	No
B	10 Units	Yes	No
C	15 Units	Yes	No
D	15 Units	Yes	No

4. Indian Island County Park

- Maximum two (2) vehicles permitted at each campsite.
- Trailers, campers, and tents are all welcome. Each site is allowed either two (2) tents maximum, or one (1) trailer/camper and one (1) tent. Only one trailer allowed per individual Unit.
- Absolutely NO SWIMMING permitted anywhere in Indian Island County Park.
- Group Areas 1, 2, 3, and 4 are located on the main road in the park, parallel to the General Family Camping Sites. Enter the park on Indian Point Road, go past the Check-in Station; continue past the Picnic Area (Left Side of Road) and Parking Area (Right Side of Road) then make a right. The Group Areas will be on the Left Side of Indian Point Road, with the General Family Camping Areas across the way. *For Large Groups: Areas 1 + 3 are next to each other; Areas 2 + 4 are across from each other.

Site Number	Site Capacity	Water	Electric
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1	15 Units	Yes	Yes
2	15 Units	Yes	Yes
3	15 Units	Yes	Yes
4	10 Units	Yes	Yes

5. Sears Bellows County Park

- Maximum two (2) vehicles permitted at each campsite.
- Trailers, campers, and tents are all welcome. Each site is allowed either two (2) tents maximum, or one (1) trailer/camper and one (1) tent. Only one trailer allowed per individual Unit.
- Absolutely NO SWIMMING permitted anywhere in Sears Bellows County Park.
- Group Areas 1C and 2C are located beyond the General Family Camping Sites (Trailer ONLY Area). Enter the park on Bellows Pond Road, make the first right and continue straight until you reach the Restroom Building (passed sites 57-60).

Site Number	Site Capacity	Water	Electric
1C	20 Units	Yes	1, 15-amp in Area to share between sites
2C	12 Units	Yes	1, 15-amp in Area to share between sites

6. Southaven County Park

- Maximum two (2) vehicles permitted at each campsite.
- Trailers, campers, and tents are all welcome. Each site is allowed either two (2) tents maximum, or one (1) trailer/camper and one (1) tent. Only one trailer allowed per individual Unit.
- Absolutely NO SWIMMING permitted anywhere in Southaven County Park.
- Group Areas A and B are located on the North End of the Campground. Southaven County Park operates on a ONE-WAY drive system; enter the park on Victory Avenue, continue straight and make a right when you see the playground. Continue past the General Family Camping Sites until you reach the end loop of the grounds.

Site Number	Site Capacity	Water	Electric
A	15 Units	Yes	Yes
B	15 Units	Yes	Yes